TRAINING OUTLINE

COURSE TITLE	Decoding Taxation for Expatriates in Malaysia
DURATION	1 day

Introduction

This course provides participants with a practical understanding of employer tax responsibilities in Malaysia, in line with requirements set by the LHDN. It covers key areas such as statutory obligations, tax treatment for expatriates, and the determination of an individual's tax residence status.

Participants will also gain hands-on guidance on completing essential tax forms, including the EA Form and B Form, ensuring accurate reporting and compliance. The course is designed to equip employers, HR personnel, and payroll practitioners with the knowledge and confidence to manage employee tax matters effectively and in accordance with Malaysian tax regulations.

Training Objective

This course will help participants to:
1. Understand the Employers Responsibilities
2. Learn about Tax Treatment for Expatriate
3. Determine the Residence Status
4. Understand how to fill the EA form and B Form

Who Should Attend?

- Employer/employee that has 0 – 30% of tax knowledge
- Company who has expatriate employees
- Person who directly involve with the expatriates (HR/Tax Unit)

Learning Methodologies

- Lecture, case studies, quiz

Course Content

09:00am - 10:00am
- Introduction to LHDNM and tax system in Malaysia

10:00am - 11:30am
- Introduction to Employer; employers responsibilities

11:30am -11:45am
- Tea / Coffee Break

11:45am - 01:00pm
- Tax for Non-Resident

01:00pm - 02:00pm
- Lunch Break

02:00pm - 03:30pm
- Filing the EA Form

03:30pm - 04:30pm
- Case studies

04:30pm - 05:00pm
- Quiz and Q&A